



Office of the Building Inspector

Village of Webster
28 West Main Street
Webster, NY 14580

Office (585) 265-3770 ~ Fax (585) 265-1004

*Temporary Sign Permit

Part I: Information

\$25 Deposit Paid ☐ Permit Fee: _____

Name: _____ Email: _____ Date: _____

Organization/ Business: _____

Address: _____ Phone: _____

Location of Sign(s): _____

Part II: Type of Sign

☐ Banner (16 s.f. max.) ☐ "Open" Banner (3'x 5') ☐ Holiday Display ☐ Poster (16 s.f. max.)

☐ Other: _____

Number of Signs: _____ (1-3 = \$30 plus dep. / 4-10 = \$50 plus dep. / 11 or more = \$75 plus dep.)

Purpose of Sign: _____

Event date: _____

What will sign indicate? _____

Color Sketch Provided? ☐ Yes ☐ No

Material Sign is made of: _____

Part III: Regulations

1. Display Period: Banners, Open Banners, Posters: 60 Days maximum Holiday Displays: 30 Days maximum
2. Sign(s) must be removed within 5 days after the event.
3. Sign(s) shall not be placed in the Village Right-of-way.
4. Business sign(s) shall only be displayed during business hours.
5. Sign(s) shall not be attached to fences, trees, utility poles and shall not impair vision or traffic.
6. Sign(s) shall not be illuminated.

The applicant hereby agrees to the above rules and all other laws, ordinances and regulations that may apply to this application. Further, the applicant understands that if above sign(s) are not removed within expiration of display period, after five (5) days written notice from the Building Inspector, signs shall be removed and deposit forfeited. (Village Code 175-54 F.)

Applicant Signature: _____

Office Use Only

Sign Created On: _____

Removal Date: _____

*Please note: **A-Frame** signs are considered permanent signs.

Approved By: _____