

2 – 5 OPEN TO THE FLOOR (PUBLIC COMMENT/CALL-IN) SECTION AT VILLAGE BOARD MEETINGS

1. The Village of Webster Board values public input. The Board welcomes public participation within certain guidelines.
2. Persons wishing to address the Board must do so directly during the Public Comment portion of the Board meeting. Persons must direct their comments and questions to the entire Board, not the individual members or employees of the Village of Webster.
3. Persons must speak from the podium placed at the front of the room and shall give their name and address.
4. Persons are permitted to address the Board for up to five minutes. Persons addressing the Board may do so once per meeting.
5. Persons should address the Board on business relevant to the Board.
6. Any person addressing the Board in an indecent manner or who uses profanity will be in violation to the Meeting Conduct Rules and subject to removal from the meeting. Speeches of an overtly political nature or of a personal attack are discouraged.
7. The Village Board recognizes the purpose of the public call-in is to allow for members of the public, viewing the meeting from home, to interact with the Board. Members of the public calling the Board should not have been in attendance at the meeting. Callers must be civil. Any use of profanity, or disparaging comments directed toward a Board member, group, or any specific member of the public will result in the call being immediately terminated.
8. In order to allow for maximum public input the Board, unless the matter is on the agenda or is of an emergency nature, as a matter of practice, will not respond to public comment. The matter may appear on future agendas.

2 – 6 MEETING CONDUCT

1. Residents and guests are welcome at every meeting of the Webster Village Board. All participants at Board meetings, including members of the Board and members of the public, should recognize Village Board meetings are convened to conduct Village business. The meetings are held in public but are not public meetings.
2. Board members and audience members must conduct themselves in a civil manner.
3. There will be no obtrusive and/or disruptive behavior or talking permitted from the audience. Any discussions between audience members should be conducted outside the Board room.
4. There will be no shouting out from audience members, or use of profanity by audience or Board members.
5. A recess, upon majority vote, may be requested at any time by any Board member, if violation of the Meeting Conduct Rules is observed, or obtrusive and/or disruptive behavior by the audience occurs.
6. Any Board member may request to have removed from the meeting any person, or persons, whose actions are in violation of Meeting Conduct Rules, obtrusive, or disruptive upon a majority vote. Should such person, or persons, refuse to leave the meeting, 911 will be called to request the assistance of the Town of Webster Police Department.
7. All Public Hearings will be conducted in accordance with applicable New York State Law.
8. The Village Board will carefully consider all public input. However, the fact that an issue is brought forward, or a question is asked, does not imply that it must be acted upon or immediately answered.