



Office of the Building Inspector

Village of Webster
28 West Main Street
Webster, NY 14580
Office (585) 265-3770 ~ Fax (585) 265-1004

Office Use:

Received on: _____

Deposit Paid : _____

Permit Fee: _____

Payment Method: _____

Temporary Sign Permit

Part I: Applicant

Name: _____ Email: _____ Date: _____

Organization/ Business: _____

Address: _____ Phone: _____

Location of Sign(s): _____

Part II: Sign Information

Banner (16 s.f. max.) "Open" Banner (3'x 5') Holiday Display Poster (16 s.f. max.)

Yard Sign Other: _____

Number of Signs: _____

Purpose of Sign: _____

Event date(s): _____

Sign Sketch / Rendering Provided? Yes No

Material Sign is made of: _____

Sign Fees:

Deposit: \$25

Permit cost per sign:
(in addition to Deposit)

1 - 3 signs: \$30

4 - 10 signs: \$50

11 or more signs: \$75

Part III: Regulations

1. Display Period: Banners, Open Banners, Posters: 60 Days maximum Holiday Displays: 30 Days maximum
2. Sign(s) must be removed within 5 days after the event.
3. Sign(s) shall not be placed in the Village or State Right-of-Way.
4. Business sign(s) shall only be displayed during business hours.
5. Sign(s) shall not be attached to fences, trees, utility poles and shall not impair vision or traffic.
6. Sign(s) shall not be illuminated.

The applicant hereby agrees to the above rules and all other laws, ordinances and regulations that may apply to this application. Further, the applicant understands that if the above sign(s) are not removed within expiration of display period, after five (5) days written notice from the Building Inspector, signs shall be removed, and deposit forfeited. (Village Code 175-54 F.)

Applicant Signature: _____

Office Use Only

Permit Approved by: _____

Sign Removed on: _____

Sign Installed on: _____

Approval for Deposit Return: _____

Deposit Returned on: _____