



Village of Webster

Zoning Board of Appeals

Sign Variance Application



Village Code: § 175-54 Signs, billboards and lighting.

The purpose of this section is to regulate the quantity, quality, safety, and maintenance of signs and bulletins consistent with consideration of the public welfare, improvement of the appearance of the community and reasonable identification of residences, businesses, and facilities in the Village of Webster.

Non-conforming signs shall be subject to the approval of the Zoning Board of Appeals

Required Documentation:

- Completed Application
- Environmental Assessment Form
- Notification to Neighbors / Confirmation of mailing
- Owner authorization (if applicable)
- Site Plan or Survey Map indicating the location of the proposed sign(s)
- Letter of Intent detailing the proposed sign and reasoning why the sign cannot conform to current Village Code Standards.
- Sign Design Specifications:
 - o Dimensions of proposed sign(s) including ground clearance, and overall height from grade
 - o Colors and fonts to be used
 - o Lighting plan for sign(s)
 - o Proposed sign wording and/or imagery

Project Address: _____

Applicant Name: _____

Property Owner *(if different from applicant):* _____

Tax ID #: _____ **Zoning District:** _____

Proposed Signs: # of Façade Signs: _____ # of Monument Signs: _____

Existing Signs: # of Façade Signs: _____ # of Monument Signs: _____ *(if applicable)*

Building Façade Dimensions: Height: _____ Width: _____ Area (sq. ft.) _____

Monument Dimensions: Height: _____ Width: _____ Area (sq. ft.) _____

Lighting: Externally Lit Internally Lit No Lighting